



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 28 NOVEMBER 2018
Venue: LANCASTER TOWN HALL
Time: 6.10 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

Minutes of meeting held on 24th July 2018 (previously circulated).

3. **Items of urgent business authorised by the Chairman**

4. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Regulation of Investigatory Powers (RIPA) policy** (Pages 1 - 21)

Report of the Information Governance Manager

6. **Internal Audit Monitoring** (Pages 22 - 29)

Report of the Internal Audit and Assurance Manager

7. **Audit Committee Effectiveness** (Pages 30 - 35)

Report of the Internal Audit and Assurance Manager

8. **Local Government Ombudsman Annual Review Letter 2018** (Pages 36 - 40)
Report of the Internal Audit and Assurance Manager
9. **Annual Audit Letter 2017/18** (Pages 41 - 48)
Report of KPMG
10. **Fee Letter 2018/19** (Pages 49 - 50)
Report of Deloitte

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Abbott Bryning (Chairman), Colin Hartley (Vice-Chairman), Nathan Burns, Brett Cooper, Oliver Robinson, Malcolm Thomas and Nicholas Wilkinson

(ii) Substitute Membership

Councillors Alan Biddulph (Substitute), Tim Hamilton-Cox (Substitute), Brendan Hughes (Substitute), Roger Mace (Substitute) and John Wild (Substitute)

(iii) Queries regarding this Agenda

Please contact Sarah Moorghen, Democratic Services - telephone 01524 582132, or email smoorghen@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

SUSAN PARSONAGE,
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